

# Westcotes Community Meeting

**Main Hall, East West Community  
Project, 10 Wilberforce Road  
On Wednesday, 10 March 2010  
Starting at 7:00 pm**

**The meeting will be in two parts**

**7:00 pm – 7:30 pm**

**Meet your Councillors and local  
service providers dealing with:-**

- De Montfort University Volunteer Academy
- Community Meeting Budgets & Enquiries
- Environmental Issues
- Police Issues
- General Council Matters and Other Issues

**7:30 pm – 9:00 pm**

**Get involved in your area and  
planning for the future. There will be  
presentations and discussions on:**

- De Montfort University Volunteer Academy
- Environmental Issues
- Police Issues in Westcotes
- Ward Community Budget 2009/10

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Andy Connelly  
Councillor Sarah Russell**

## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

### **BRILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

## INFORMATION FAIR

### PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use

<b>De Montfort University Volunteer Academy</b> Find out more about this initiative	<b>Ward Councillors and General Information</b> Talk to your local Councillors or raise general queries
<b>Environmental Issues</b> Talk to the City Warden about street environmental issues in the Westcotes Ward	<b>Police Issues</b> Talk to your Local Police about issues or raise general queries.
<b>Community Meeting Budgets &amp; Enquiries</b> Make any general enquiries about matters in the Westcotes Ward or discuss how you can apply for funding towards a community project	

**The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. ELECTION OF CHAIR**

Councillors will elect a Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**4. MINUTES OF PREVIOUS MEETING**

**[Appendix A](#)**

The minutes of the Westcotes Community Meeting held on 3 December 2010 are attached and Members are asked to confirm them as a correct record.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**5. DE MONTFORT UNIVERSITY VOLUNTEER ACADEMY**

Representatives from the De Montfort University Volunteer Academy will be present to inform the meeting about this initiative.

**6. ENVIRONMENTAL ISSUES**

The City Warden will be present at the meeting to give an update on issues in the area.

**7. POLICE ISSUES IN THE WESTCOTES WARD**

Officers from Leicestershire Constabulary will be present to discuss policing issues in the Westcotes Ward.

## 8. WARD COMMUNITY BUDGET 2009/10

## Appendix B

**Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

Peter Cozens, Members Support Officer, will give an update on the latest position of the Community Meeting budget.

The following applications for funding have been received:

**Appendix B1:**

Application from Anita Robinson, Parks Officer, Leicester City Council – £1,103.45 for Recycling Improvement on Bede Park

**Appendix B2:**

Application from Graham Smith, City Warden, Leicester City Council – £1,615 for Dog Waste Bins on Great Central Way

**Appendix B3:**

Application from Nite-lite Coffee Bar, Robert Hall Baptist Church – £1,500 for refurbishment and redecoration of the coffee bar entrance hall

**Appendix B4:**

Application from Westcotes Street Pastors – £3,703.78 for the development of the Westcotes Street Pastors

The following items also will be discussed at the meeting:

- a) Provision of Cycle Racks / Bollards
- b) Fencing to Bede Park Play Area

## 9. ANY OTHER BUSINESS

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information contact**

Elaine Baker, Democratic Services Officer or Peter Cozens, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8806 / 8815

Fax 0116 229 8819

[Elaine.Baker@leicester.gov.uk](mailto:Elaine.Baker@leicester.gov.uk) / [Peter.Cozens@leicester.gov.uk](mailto:Peter.Cozens@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

## **Your Community, Your Voice**

### **Record of Meeting and Actions**

**7:00 pm, Thursday, 3 December 2009**

**Held at: Church of the Martyrs' Community Hall, Westcotes Drive**

Who was there:

Councillor Andy Connelly
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Councillor Sarah Russell
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## INFORMATION SHARING – ‘INFORMATION FAIR’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and service representatives.

<b>Ward Councillors and General Information</b> Members of the public could talk to their local Councillors or raise general queries	<b>Police Issues</b> Sergeant David Shields, Police Constable Ross Peachey were present from Leicestershire Constabulary.
<b>Street Pastors and Nite Lite</b> Ann Murphy, Ruth Fryer, Jenny Few and other team members were present to talk to residents about their work.	<b>Environmental Services</b> Residents could talk to Barbara Whitcombe, City Warden Manager and Graham Smith, City Warden.
<b>Housing</b> Paresh Chanadrana was present from the Neighbourhood Housing Office.	<b>Police Authority</b> Residents could talk to Bernard Greaves, Member of the Leicestershire Police Authority.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.



## **1. ELECTION OF CHAIR**

Councillor Russell was elected as Chair for the meeting.

The Chair opened the meeting with a one minute silence as a mark of respect for June Wiggins from the Manor House Neighbourhood Centre and long standing resident of the Westcotes Ward.

The Chair explained that she was pleased to announce to the Community Meeting that extra funding to the value of £71,500 had been secured to help residents in the Westcotes Ward. This would be spent on door entry systems on Norfolk Walk.

## **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Sarah Prema, Assistant Director for Project Implementation, Leicester City NHS.

## **3. DECLARATIONS OF INTEREST**

Councillors were asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applied to them.

Councillor Russell declared that both she and Councillor Connolly lived within the consultation area of the Residents Parking Zone.

## **4. MINUTES OF PREVIOUS MEETING**

RESOLVED:

that the minutes of the meeting held on 8 September 2009 be confirmed as a correct record.

## **5. UPDATE ON ENVIRONMENTAL ISSUES**

The Chair introduced Graham Smith, City Warden and Barbara Whitcombe, City Warden Manager to the Community Meeting.

Barbara asked residents to give their views on the 'hotspots' in the Westcotes Ward, and the following problems were identified:

- Wheely bins were left out on pavements in Luther Street, Livingstone Street, Walton Street and Ridley Street.
- Commercial bins on Briton Street.
- Fly tipping by the library on Celt Street.

- Dog fouling on the Great Central Way, Bede Park, Luther Street, Shaftesbury Road and the footpath to the canal.
- Problems arising from the night-time economy – urinating on Braunstone Gate.

Barbara explained that the Council were presently working with businesses on Narborough Road, to make sure that waste carriers (who were paid by local businesses to remove their waste) were licensed.

Barbara explained that the City Warden scheme was being 'rolled out' across the City, and recruitment would be starting soon so that every ward in Leicester would have a City Warden.

## **6. POLICE ISSUES**

Bernard Greaves from the Leicestershire Police Authority was introduced to the meeting and he explained that he had come to the meeting in order to hear the views of residents regarding policing in the area. The aim was that the Police would learn more about the issues that concerned the residents in order that they could respond to those concerns. Bernard added that it was a joint responsibility of the Council and the Police to address anti-social behaviour.

Bernard explained that the Police Authority existed to be the voice of local people and they held the police into account and kept "tabs" on their performance.

Questionnaires had been given out for people to complete and Bernard asked residents to talk about the issues that they thought the Police should be addressing in the area, in order that the Police could prioritise their work.

A resident commented that the Police sometimes took too long time to respond to a call, which meant that by the time they had arrived, it was too late, because the perpetrator had left the scene.

Bernard responded that the Police were trying to improve their call out times, but the call centres on average received 6000 calls a day. He added that the 101 Service had taken a considerable amount of pressure off the Police, but the Home Office had withdrawn their funding so the service was closed.

## **7. COMMUNITY MEETING BUDGET**

Peter Cozens, Members Support Officer to the Westcotes Community Meeting, presented a budget application that had been received for the Community Allotment Project. Peter explained that funding had been requested equally from Castle Ward, Braunstone Park and Rowley Fields Ward and Westcotes Ward, with £1321 being requested from the Westcotes Community Fund.

RESOLVED:

that it be agreed that the funding application for the Community Allotment Project be supported to the value of £1321

Action	Officer Identified	Deadline
The budget application for the Community Allotment Project, that the Members had agreed to support, be submitted to the Cabinet Lead for approval.	Peter Cozens, Members' Support Officer	As soon as possible

## 8. ADDITIONAL ITEMS

There were two additional items, as previously notified to everyone who was on the Westcotes Community Meeting Distribution List.

### RESULTS OF THE RECENT CONSULTATION ON THE RESIDENTS' PARKING SCHEME.

Andrew Thomas, Head of Traffic Management, gave a presentation on the consultation vote on parking in Westcotes, and his presentation is attached.

Residents heard that, of the 1995 properties surveyed in the consultation area, to the west of Narborough Road, the majority of residents who had responded had voted against having a residents' parking scheme. There would therefore be no residents parking scheme implemented there. Although within the Harrow Road area, some residents on certain streets were in favour of the scheme, overall the majority indicated they did not want a residents' parking scheme.

However, in the area to the East of Narborough Road, residents had indicated by 81 votes to 41, that they were in favour of a residents parking scheme. Of 668 properties surveyed, 126 votes were returned. A scheme was therefore viable there.

Residents made the following points:

- *By having a residents parking scheme on the East of Narborough Road, the parking problem will be transferred elsewhere. Why does the Council not invest in better bus services?*

Andrew explained that a new park and ride service was being provided which would help ease the traffic. The bus services were however de-regulated and therefore the Council were not allowed to invest in the bus services.

- *I live on Harrow Road and went from house to house talking to people and they said that they did not want a residents' parking scheme. You indicate that*

*they do. The Council should knock on doors to do a proper survey and also they should provide people with passes for cheap bus travel.*

Councillor Connelly stated that some people in Harrow Road were in favour of the residents parking scheme but overall the majority in the area voted against the scheme. He added that residents were given an opportunity to make the decision and it was important that the Council respected their views.

- *On the whole, only a small percentage of the population voted on the parking scheme. You are making a decision on a result where only 19% of the population voted. In Aylestone, I heard that the residents' parking scheme was cancelled because insufficient people voted.*

The Chair responded that the Council had stated that the residents would be given the chance to vote on the parking scheme but they could not make it compulsory to vote.

Andy Thomas also replied that in Aylestone, a large area was surveyed and overall there was no support, which was why the residents parking scheme was not implemented.

- *What would the Council's solution be where a property has two or more vehicles?*

Andy Thomas responded that Officers were considering a number of possibilities, which included looking at the design of parking bays and how they were controlled, visitor permits and experimental traffic regulation orders. Officers would work with Councillors Connelly and Russell to find the best way forward.

Councillor Connelly commented that he understood that the parking scheme would allow for people to have two cars.

- *We should not have to pay to park outside our house. People from outside the area should pay to park.*

The Chair responded that she understood that times were difficult at the moment, but the charge of £25 paid for the administration of the scheme.

- *The main problem is parking on match days. Why should residents pay to resolve because of this?*

The Chair explained that the Football Club, had, as part of their planning permission, a condition relating to the Park and Ride Scheme to ease the problem of match day parking.

- *I am against the residents' parking scheme. I live just off Narborough Road and am concerned that parking restrictions will result in loss of trade to the shops.*

The Chair explained that the needs of local businesses were recognised and the Council would be looking for ways to ensure that their needs would be met.

- *Have you considered introducing diagonal parking?*

Andy explained that the Council was bound by the Department of Transport Regulations. Some vehicles such as the large people carriers might protrude from the diagonal parking bay, and this would pose a danger for other road users.

Andrew explained that the parking scheme would commence in approximately June or July 2010 and would initially operate on a trial period for 6 months. During this time the scheme would be monitored and adjustments could be made to the scheme as required. After the trial period, the scheme would be operation for 12 months before the scheme would either be confirmed or cancelled.

### **STREET PASTORS.**

Ann Murphy from Street Pastors gave a presentation to the Community Meeting on the work of the organisation. Ann explained that the Street Pastors consisted of volunteers who worked with the Police and Graham Smith the City Warden, within the Westcotes Ward (and elsewhere in Leicester). The Street Pastors gave up their free time to work with people on the streets and Ann talked about some of their experiences and the people they had helped as follows:

- Asylum seekers and people of no fixed abode.
- Young people who had fallen out with their parents.
- They had stopped some students having wheely bin races
- Helped someone with diabetes who had fallen over.
- Given first aid.
- Helped two student nurses who were trying to come to terms with their first death at work.

Residents heard that the Street Pastors in Westcotes worked with an organisation called Nite Lite who ran a late night coffee bar in the Robert Hall Memorial Hall. Ann explained that toilet facilities were also available at the Hall, which helped to prevent anti social behaviour by people who had been drinking.

Ann Murphy explained that the Street Pastors and Nite Lite would be grateful for funding from the Westcotes Community Meeting to decorate the Robert Hall Memorial Hall, where Nite Lite was held and to facilitate the scheme. Residents heard that as the building they used was a listed building, such work incurred additional costs and they would be grateful for £3500.

The Chair explained that the group would need to submit a formal funding application, which could be brought to the next community meeting and that the Community Meeting welcomed bids from community groups. Councillors commented on the excellent work of the Street Pastors and Nite Lite and residents indicated that they supported the funding bid. Ann was informed that Peter could help them to submit a budget application.

Action	Officer Identified	Deadline
To help the Street Pastors and Nite Lite submit a funding application for improvements at Robert Hall Memorial Hall to facilitate Nite Lite.	Peter Cozens Members' Support Officer	As soon as possible.

## 9. CLOSE OF MEETING

The meeting closed at 9.22 pm

# Appendix B1

## Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

**Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.**

### Section 1: Budget Proposal

1. Name of Ward

Westcotes

2. Title of proposal

Re-cycling improvement on Bede Park

3. Name of group or person making the proposal

Anita Robinson, Parks Officer, Leicester City council

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Due to Health and Safety implications, the site for housing the BIFFA bottle bank igloos, on Bede Park has had to be re-located. The new location chosen (on Bede Park, in front of the Nursery) has a better site access for the BIFFA lorry, causing less danger to passing members of public and not creating any fresh damage to the already damaged paving area situated in front of the shops and the public house.

If successful, the funding will go towards providing a small hard standing area from which the bottle bank igloo can be emptied on a regular basis. This will limit any mud / dirt from being transferred from the park to the school grounds, which in turn could end up being taken into the Nursery itself. Should the problem of mud arise, then the Nursery do have the option to deny us access through their grounds to the proposed site, which would further limit the options of where to put any re-cycling igloos on Bede park.

With the proposed new location at the back of the Nursery, the bottle bank will be easily accessible to both the Nursery themselves, who have already stated

that they would now start to re-cycle and to the vast amount of people that use Bede Park either as a cut through for work or university.

Hopefully, due to the prominent position of the bottle bank, the amount of bottles that are left / dropped either on the park or in the neighbouring streets should decrease. This will benefit those who live in the neighbourhood, who should hopefully see a drop in the amount of glass left outside their homes.

Also, this should then have a knock-on effect on the amount of complaints that Parks Services receive about glass bottles being left on the grass area, especially during periods of good weather.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
1	Litter/Overflowing Bins
6	Upkeep of Rental Properties (detrimental environmental impact of items of refuse in gardens and on streets)

6. Have you provided any supporting information?  Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Dig out an area of approx 35 square metres to 200mm deep. Lay membrane and board up the sides. Lay and compact MOT Type one stone.	£1103.45	actual
<b>Total</b>	£1103.45	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Yes – Parks Services budget has paid for initial groundwork to take place eg the pruning / removal of shrubs  
the levelling off of the area, ready for the bottle bank to be placed  
the initial bark that covers the above area

Park Services will also maintain this area once the igloo is in place  
the subsequent bark that will be needed as a top up  
pruning & litter picking will continue, as and when required



10. Who proposed the project? Please provide contact details.

Name of contact person	Anita Robinson
Your position in organisation or group	Parks Officer
Name of organisation or group	Leicester City Council
Address :	Parks Services Area 5 Braunstone Park Stable Block Gooding Avenue Braunstone Leicester LE3 1JS
Phone number 0116 2548467	Email Anita.robinson@leicester.gov.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Anita Robinson
Your position in organisation or group	Parks officer
Name of organisation or group	Leicester City Council
Address	Parks Services Area 5 Braunstone Park Stable Block Gooding Avenue Braunstone Leicester LE3 1JS
Phone number 0116 2548467	Email Anita.robinson@leicester.gov.uk

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Anita Robinson
Signature	
Date	06/01/10

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.  
Fax No: 0116 229 8827

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## Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

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If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward

Westcotes

2. Title of proposal

Litter Bins

3. Name of group or person making the proposal

Graham Smith City Warden

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The area of Great Central Way that is in the Westcotes ward has a dog fouling problem.

There are a lot of people who do not pick up but also some people do pick up but leave the bags by the entrances to the Great Central Way. They also leave the bags hanging in the trees.

If we provide Litter bins they can take ordinary litter and also dog mess.

This would be one part of an ongoing operation with regard to the dog fouling issue.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Sutton concrete x23502 from ESPO x5	1165.00	Actual
Carriage needs to be added	150.00	estimate
Installation and 1year year service by Riverside Team x5	300.00	Actual
<b>Total</b>	<b>1615.00</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Name of contact person	Graham Smith
Your position in organisation or group	LCC – City Warden
Name of organisation or group	LCC – City Warden Team
Address City Warden Team Block 'A' New Walk Centre Welford Place Leicester, LE1 6ZG	
Phone number	<input type="text"/>
Email: graham.smith2@leicester.gov.uk	

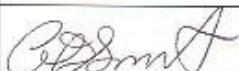
**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	
Your position in organisation or group	
Name of organisation or group	
Address <i>As Above</i>	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	<i>Graham Smith</i>
Signature	

Date	23 rd February 2010
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Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

## Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward: Westcotes

2. Title of proposal 

Refurbishment and redecoration of coffee bar entrance hall
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3. Name of group or person making the proposal

Nite-lite Coffee Bar at Robert Hall Baptist Church, Narborough Road

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

<p>The basic proposal is to upgrade the entrance hall, stairs and toilet area outside the coffee bar. This will involve replastering part of the walls, painting of walls and woodwork, and replacing some fittings eg toilet roll holders, towel rail, and improved lighting.</p>
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<p>Because the building is Grade 2 listed, we are obliged to use materials approved by the Baptist Union listed buildings advisory committee eg plaster.</p>
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<p>PLEASE SEE SEPARATE SUPPORTING DOCUMENT FOR MORE DETAILED RESPONSE TO QUESTION 4</p>
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5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
2	Tackling late night noise etc in the Narborough Road area

6. Have you provided any supporting information?      Yes, see separate document - attached

7. What is the total cost to the Community Meeting?      £1500

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
MATERIALS – approved plaster, paint, sundries for toilet	£900	estimate
LABOUR – removing of old plaster, replastering, decoration, replacing fixtures	£600	estimate
<b>Total</b>	1500	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

10. Who proposed the project? Please provide contact details.

Name of contact person	Rev Jenny Few
Your position in organisation or group	Nite-lite coordinator and minister of Robert Hall Baptist Church
Name of organisation or group	Nite-lite @RHMB
Address 147 Narborough Road, Leicester	
Phone number	Email



**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Rev Jenny Few
Your position in organisation or group	As above
Name of organisation or group	Nite-lite, Robert Hall Church
Address  147 Narborough Road, Leicester	
Phone number As above	Email as above

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Rev Jenny Few
Signature	
Date	24/02/2010

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

## WARD ACTION PLAN BUDGET PROPOSAL FORM

### SUPPORTING DOCUMENT IN ANSWER TO QUESTION 4

#### **Reasons for the Project**

1. Nite-lite coffee bar, open in conjunction with Westcotes Street Pastors on most Fridays since March 2007, supports Priority 2 of the Ward Action plan – to tackle late night noise etc on Narborough Road. We are open from 10.45 – 2 am or later. We provide a safe place for people who've had too much to drink, and also for people in a state of stress or distress, and have on several occasions defused potentially violent situations.

Providing a place to drop in has helped many people who would otherwise be on the street – they can stay as long as they like to chat and play games

2. Another need identified by the City Council and the police in 2006 when both Street Pastors and Nite-lite were at the planning stage, was for toilet provision between Braunstone Gate and Braunstone Estate for people walking home after a night out.

The toilet adjacent to the coffee bar is well used, even by people who don't come into the coffee bar.

3. When the church opened a bistro for students on Tuesday evenings in 2008, (the Vine) the coffee bar itself was refurbished and new furnishings provided at the church's expense but there was no money left over to do the hallway and toilet.

#### **Who will benefit**

Many groups as well as Nite-lite and Street Pastors use the coffee bar either for a small meeting or for larger parties in the adjacent hall. Some of these are regular users, and some are for one off events.

#### *Frequent user groups include:*

The Vine student bistro (weekly in term time)  
Playbreak parent and toddler group (weekly)  
Happy Families parent and toddler group (weekly)  
Friday night youth clubs (weekly)  
Craft club (monthly)  
Children's and family parties (almost weekly on Saturdays)

#### *Occasional regular use*

11<sup>th</sup> hour theatre productions  
Westcotes Neighbourhood Watch group  
City Council ward/community meetings  
Shared Parenting group  
Leicester College open days

#### **When they will benefit**

Completion of this project will mean that all of that part of the church buildings, ie from the new entrance from the car park, new kitchen and toilets, large hall and coffee bar will be inviting and welcoming to community groups

For Nite-lite customers the hope is that the venue will be even more inviting for them to come in on Friday nights

## Ward Action Plan Budget Proposal Form

*Lost*

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

*324*

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

26 FEB 2010

### Section 1: Budget Proposal

RECEIVED

1. Name of Ward

Westcotes

MEMBERS' SUPPORT

2. Title of proposal

Development of Westcotes Street Pastors

3. Name of group or person making the proposal

Westcotes Street Pastors

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Westcotes Street Pastors has been running since March 2007. As the attached article says, a team of people go out onto Narborough Road, Braunstone Gate, Bede Park and surrounding streets normally every Friday night but also on Sunday nights on bank holiday weekends.

The Street Pastors seek to help anyone who needs them. They provide a visible, cheerful presence which often in itself deters anti-social behaviour, as well as reassuring local residents and other visitors to the area. Street Pastors provide a listening, caring and supportive ear to people, including those who are in distress. Some Street Pastors provide basic first aid where this is needed, and the team is equipped with foil blankets. Where women have taken their shoes off, Street Pastors offer them flipflops which has reduced accident & emergency admissions. The team also picks up sharps such as broken glass and replace street furniture items such as bollards in their proper locations.

The work of the Street Pastors has received an overwhelmingly positive response. Local traders value the presence of the Street Pastors, as do the Police. The group operates in close partnership with Hinckley Road LPU, ward councillors, the City Warden, local traders and De Montfort University.

The Street Pastors initiative has now reached a point where it needs to consolidate and build on the success of the first three years. As a shoestring operation, one particular problem that the group has experienced is a lack of suitable IT and display equipment. We therefore wish to bid for this, including a projector to use for briefings, training and presentations to other groups to spread awareness of the Street Pastors initiative (and seek additional funding).

Issuing contact cards is an important part of our work and we have now exhausted our initial supply.

We have been encouraged by the Police and West End Pubwatch to continue to use Citywatch radios to help with the general security of the area. These have to be rented and we are seeking to cover the cost of these for the next year.

We have recently succeeded in attracting new volunteers. Each Street Pastor undergoes extensive training, some of which has to be bought in (e.g. basic counselling skills, safeguarding children and vulnerable adults). They also need to be kitted out with the fluorescent jackets which are the trademark of Street Pastors.

Given the nature of our work, it is essential that the scheme has comprehensive insurance covering not just equipment but also volunteers. Our insurance during 2009/10 was funded by the Police, but this is about to expire.

We have liaised closely with the Community Meeting since its creation, and would welcome the opportunity to give an annual update on our work including feeding back on the benefits obtained from the funding we are bidding for.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
2	Tackling late night noise etc in the Narborough Road area

6. Have you provided any supporting information?

Tick if yes

7. What is the total cost to the Community Meeting?

£3,703.38

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Laptop, printer & accessories	370.00	Actual
Software & licences	229.00	Actual
Digital Projector	368.00	Actual
Display Stand & Literature Stand	400.00	Actual
VAT on above at 17.5%	239.23	Actual
2000 approx contact cards	100.00	Estimate
VAT on above	17.50	Estimate
Hire of 2 x Citywatch radios @ £238 per year	238.00	Actual
VAT on above	41.65	Actual
12 x volunteer training sessions by external trainer	825	Actual
5 x uniforms for new volunteers	675 inc VAT	Actual
Comprehensive Insurance for Street Pastors Scheme	200	Estimate
<b>Total</b>	<b>3,703.38</b>	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The Police have provided £2,000 funding in 2009/10 to meet core costs i.e. the salary of the co-ordinator. Small donations have been received from local churches to buy items such as a mobile phone, rubber gloves, sharps containers etc.

10. Who proposed the project? Please provide contact details.

Name of contact person	Ann Murphy
Your position in organisation or group	Co-ordinator
Name of organisation or group	Westcotes Street Pastors
Address	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Phone number	<div style="border: 1px solid black; width: 100%;"></div>
Email	<div style="border: 1px solid black; width: 100%;"></div>


**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Ann Murphy
Your position in organisation or group	Co-ordinator
Name of organisation or group	Westcotes Street Pastors
Address	
<input type="text"/>	
Phone number	<input type="text"/>
Email	<input type="text"/>

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Ann Murphy
Signature	
Date	26 February 2010

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

# WESTCOTES STREET PASTORS

## Making a positive difference

I have been volunteering as a Street Pastor for 2½ years and I love it!

Street Pastors is a national organisation whose aim is to make a positive difference in our community, especially among young people. I belong to the Westcotes area team, and have worked here since the team started.

Each Friday night, a team of at least 4 people go out in our area - Narborough Road, Braunstone Gate, Hinckley Road and Bede Park up to the Student Union. Between 9.30pm and 3.00am, we walk around engaging in conversation with some, offering help to any who may need it and building relationships with those we see regularly, such as door-staff.

We deter some (less social) behaviour, mainly just by being there. We also pick up empty glass bottles to prevent them being used as weapons. The team has many positive conversations with interesting people. Some conversations are spiritual and quite deep, some are simply light-hearted.

Some of those we have assisted include lone



females crossing Bede Park, or those under the influence of alcohol or drugs, or those having relationship issues. There is evidence to suggest that Street Pastors being active in an area reduces the level of crime and increases people's feeling of being safe and cared for.

Friends have asked me if I feel unsafe doing this? I can honestly say that only once have I felt a little intimidated and never yet scared.

We always go in a team and have received training for this role. I love the fact that I can make a difference to the community in which I and my family live and socialise.

Local traders and door-staff welcome our presence and chat with us as circumstances allow. We are now established as a Friday night feature.



We operate alongside "nite-Lite Café" at Robert Hall Memorial Baptist Church where people can go on a Friday night for a warm drink, a chat and use the toilet!

**Ruth Fryer**

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